

**GARRETT COUNTY GOVERNMENT – April 2013**  
**Month in Review**

**Board of Education**

1. The Board discussed an invitation from the Elected Members of the BOE to participate in an open/public forum on the future of the GC Public School System. The Board of Education had proposed a meeting on April 24, 2013 which is a date that precludes final approval of the County's Fiscal Year 2014 Budget therefore this date will not be agreed to. On behalf Mr. Pagenhardt will respond with the following message:

*The Board of County Commissioners appreciates your invitation to meet and discuss the "Future of the Garrett County Public School System". Planning for future year funding/budgets is now more significant than at any time in the past. County Government has for some time now reviewed current budgets along with 5 impending years and this practice has proven to be a wise judgment which is evident when comparing actual/final budgets to initial budget estimates. County Government and the Board of County Commissioners have made public education a priority for many years. Now more than ever open dialog and cooperation to include the participation of the County Administrator, Superintendent of Schools, and senior staff from both our organizations is imperative. The Board of County Commissioners will be adopting Fiscal Year 2014 Budget on June 4, 2013. The proposed public meeting date of April 24 is untimely and premature therefore, I am requesting that you present several dates that would be open. Also, I would suggest that prior to such a public forum, presentation and points of interest from both organizations be exchanged and reviewed by me and Dr. Wilson. We will then review with our respective boards.*

**Department of Economic Development**

1. The Board met with Economic Development staff to discuss the following matters
  - a) Preview of subject matter relative to Deep Creek 2014.
  - b) Potential interest in a transfer of property in the Northern Garrett Industrial Park.
  - c) Further discussion on reconvening the Board of County Commissioners Marcellus Shale Natural Gas Advisory Committee to serve in a broader capacity as part of a County Energy Commission.
  - d) Informational status of the State of MD Department of Business and Economic Development Economic Development Impact Study.
  - e) Status of property transfer at the Keyser's Ridge Business Park between the County and Maryland Economic Development Corporation.
  - f) Update on the marketing of the County Branding Study.
  - g) Preliminary Project Description for Appalachian Regional Commission funding.
2. The Board were presented in advance with Appalachian Regional Commission preliminary project descriptions and asked to prioritize these. The Board agreed to the following in priority order.
  - 1) Last Mile Wireless Network Broadband Phase 2
  - 2) Hart Animal Shelter and Medical Center Homeless Shelter
  - 3) ASCI Local Access Road Completion
  - 4) Yough River Suspension Bridge and Picnic Area
  - 5) Outdoor Community Facility Telecommunications

**Department of Engineering**

The Board was presented with a request for funding by Canaan Valley Institute. The Institute along with Savage River Watershed Association is involved with a Savage River Restoration/Stabilization Project. The Institute requested \$10,000 in funding. The County is in receipt of notification from the FEMA that the Savage River Stabilization and Stream Restoration Project for the Metz properties will now require a final permit approval from FEMA through a conditional revision to the Flood Insurance Rate Map and Flood Boundary and Floodway Map. Commissioner Crawford recommended that the Board consider providing funding for the properties consistent with the GC Shoreline Stabilization and Erosion Program for DCL property owners. Funds have been designated for this program. The Board approved an appropriation to Savage River Watershed Association who would have the discretion to direct funds to Canaan Valley Institute.

**Department of Financial Services**

1. The Board will adopt the Fiscal Year 2014 Budget on June 4, 2013 and conduct a public informational meeting on May 8, 2013 at Garrett College to present and receive commentary on the draft budget.
2. The Board reviewed a request from the Town of Grantsville to consider increasing the parks and recreation funding to provide an offset for the loss of revenue from previously qualified coal haul tax funds.
3. The Board approved a change in the calculation of the amount distributed to municipalities under Article 24, Section 9-506 of the Annotated Code that applies to Coal Haul Roads. Effective retroactive to July 1, 2012 and for FY13 and FY14, the only municipality that is eligible by law to receive this distribution is Kitzmiller. The rate will also change from \$0.050 cents per ton to \$0.014 cents per ton. The County will pay the applicable amount to Kitzmiller at the end of each FY.

**Department of Planning & Land Development**

1. The Board met with staff from MD DNR who presented specific information on a proposed purchase of property by the Department. In accordance with the Annotated Code of the State of MD, the Board must approve the sale of property over 100 acres. Parcels for potential purchase on this date are:
  - Robert W. Rounds, 106.01 acres, map 00445, grid 0002, parcel 0009, purchase price \$405,000

- Mountain Maryland Minerals, LLC, 315.08 acres, map 0061, grid 0020, parcel 0005, purchase price \$615,000
- Gerald J. Kursvietis, 181 acres, map 0060, grid 0023, parcel 0032, purchase price is under negotiation

The Board approved the sale of all properties as presented.

2. The Board authorized Chairman Gatto to execute a letter to the MD Ag-Land Preservation Foundation to request approval of an Agricultural Land Preservation local match program for the purchase of agricultural easements for FY 2013 and 2014.

#### Purchasing Department

1. Bid Award – Tires. The Board approved an award to Glotfelty Enterprises.
2. Contract Extension for GC Electric Co-Op Contract. The Board approved this extension as recommended on this date.
3. The Board reviewed a request by the Purchasing Department and County Roads Department to waive independent appraisals for the purchase of a user roller. Justification for the waiver and purchase was presented to the Board and is documented and on file in the Purchasing Department. The Board approved the waiver and purchase of the roller as recommended.
4. Contract Amendment – SW&R – Engineering Services for County Landfill Development Project. The Board approved the Contract Amendment (\$171,653.00) as presented/recommended.
5. Contract Award – GC Employee Health Care Plan Wellness Program. The Board moved action of approval to a vote to approve an award to Wellness Corporations Solutions. Commissioner Crawford abstained from the vote of approval because his wife is an employee of GC Memorial Hospital who was a bidder for the service.
6. Contract Award – Independent Auditing Services. The Board approved an award to Rodeheaver & Associates, P.C. for GC Government and Garrett College, while Turnbull, Hoover, & Kahl, P.A. was selected to perform the requested auditing services for the GC Local Management Board.
7. Contract Extension – Custodial Cleaning Services. The Board approved an award to Appalachian Crossroads for an annual contract total of \$20,774.00.
8. Contract Extension – Electrical Services. The Board approved an award to Evergreen Electrical, LLC for basic labor rates for master electrician at \$45 per hour and percentage mark-up for materials at 15%.
9. Contract Extension – Inmate Dental Services. The Board approved an award to the GC Health Department.

#### Solid Waste & Recycling

The Board reviewed a request for a tipping fee waiver at the County Landfill by the Mayor and Town Council of Oakland. The Town requested this waiver to allow for the disposal of debris not yet collected or disposed of as result of Hurricane Sandy damage. The Board will take this matter under advisement pending further discussion.

#### Roads Department

1. Discussion on conservation easement on property owned by Ralph Schmidt which is located on Harvey's Peninsula Road.
2. The Board was presented in advance a revised Agreement between the County and the MDE that will outline provisions of storage on coal combustible bi-products at the 3 area Roads Department Garages. The Board agreed to execute the Agreement.
3. Mr. Pagenhardt reviewed an informal proposition from DC Development for a transfer of ownership of Wisp Mountain Road to the County Roads System. The Board of County Commissioners will not at this time express an official opinion on this and Mr. Pagenhardt will advise the owners of the private road to proceed with an official petition and legal public hearing process to transfer ownership.
4. The Board agreed to the recommendation of appointment of Matthew Kisner as Laborer with the County Roads Department.

#### Miscellaneous

1. The Board was presented with a Proclamation from the MD DNR declaring, April 3, 2013 as "Arbor Day".
2. The Board reappointed Betty J. Wolford to the GC Government Civil Service Board.
3. The Board reappointed the following members to the GC Building Codes Board of Appeals:
  - Wayne Beitzel – Plumbing Contractor
  - Doug Devlin – Design Professional
  - Robert Heilig – Electrical Contractor
  - Stephen Gnegy - Homebuilder
4. The Board reviewed the recommendation of the GC Government LEAN Committee to amend the Employee Travel Policy. The Board approved the Policy as drafted.
5. The Board executed a Proclamation declaring May 2, 2013 as "A Day of Prayer in Garrett County".
6. The Board approved a recommendation from the GC Government LEAN Committee to amend the Reimbursable Travel Policy.
7. The Board appointed George Evans to the GC Health Council as a consumer representative and confirmed the appointment of the Pharmacy representative as Ernest Gregg.